

Chapter 2 Case Study: HIM Dashboard

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HIMT 2300: Healthcare Management

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Memo:

To: Doug Smith, CCO

From: Karen White, RHIA

Subject: MedAid Teaching Hospital HIM Dashboard

Date: May 30, 2021

I have created a draft for the HIM Dashboard template you requested. Since we currently have no current aggregated data or dashboard, it is not yet possible to create tables and charts. Our early dashboards will be a basic data spreadsheet (*Centers for Medicare & Medicaid Services*, n.d., p. 1). Later, I would like to include appropriate graphics to illustrate the data and show change over time.

The HIM department currently already maintains quality performance and productivity data. HIM gathers data from various sources, including the EHR and surveys. We need only to aggregate this data into one place for comparison. The manager of each functional area will need to provide me with a report on the last day of the month. I will also receive a report from the HIM Director of our metro area hospital, MedAid Metro Hospital, for benchmark comparison. I will then aggregate the new data in the HIM Dashboard template to create the monthly report for you by the first of each month.

I propose a timeline for two months for implementation. This timeframe will allow time for planning and preparation at the functional level, template modification and improvement, and approval.

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